

RESUME

KULDEEP SINGH RAWAT

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Uttarakhand

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CAREER SUMMERY

Over 19 years' experience in Procurement for all kind of high quality construction projects like Residential, Industrial, Hospitals, Commercial, Metro, & Railway Projects with various construction company in India as well as Overseas.

KEY RESPONSIBILITY'S

- Develop and implement procurement strategies aligned with the organization's goals and project requirements,
- Work closely with project managers and engineers to understand the specific need of Civil, MEP & Interior Projects.
- Obtaining accumulative requirements from sites and schedule to ensure steady & timely supply of materials with competitive rates.
- Identify, evaluate, and select suppliers based on their ability to meet projects specification, quality standards, and cost-effectiveness.
- Cultivate and maintain strong relationships with key vendors to ensure a stable and reliable supply chain.
- Negotiate favorable term and conditions with suppliers to secure cost saving and optimal contractual agreements.
- Ensuring Contracts align with project timeline, quality standards and budgetary constraints.
- Implement cost-saving initiatives without compromising the quality and integrity of material and services.
- Conduct regular market analyses to identify opportunities for cost reductions and efficiency improvement.
- Collaborate with to project terms to understand project timelines, milestones, and procurements needs.
- Ensuring procurement activities align with project schedules and contribute to project success.
- Streamline procurement processes to enhance efficiency, reduce lead times and minimize risk.
- Implement best practices for inventory management and supply chain optimization.
- Ensure Compliance with company policies, industry regulations and quality standards.
- Stay update on changes in regulations and industry trends that may impact procurement activities
- Maintain accurate and up to date procurement documentation, including purchase orders, contracts and supplier agreements.
- Generate regular reports on procurement performance, cost savings, and supplier evaluations.

EMPLOYMENT DETAILS:-

1. **From Oct 2021 to till date in Sharda Group (Rishav Shelters Pvt. Ltd).**
 - Working since Oct 2021 to till date as Sr. Manager Procurement at their H.O. Greater Noida (UP).
2. **From Feb 2017 to Sep 2021 in Tata Projects Ltd.**
 - Working since Feb 2017 to Sep 2021 as Deputy Manager Material at their Metro Project Ahmedabad, Gujarat, Project cost 721crores.
3. **From March 2014 to Nov 2016 in Advent Constructions Ltd (East Africa).**
 - Working since March 2014 to Nov 2016 as Manager Procurement at their H.O. Dar-e-Salaam, Tanzania (East Africa).
4. **From Oct 2009 to Feb 2014 in Omaxe Infrastructure And Construction Ltd.**
 - Working since August 2010 to Feb 2014 as a Purchase Officer at their Housing Project DG MAP Nagrota Jammu. Project cost 128crore.
 - Working since Oct 2009 to August 2010 as a Purchase Officer at their project Manyawar Kashiram Govt Medical College Saharanpur project cost 600 crores.

5. From December, 2004 to Oct 2009 in ERA Construction (India) Ltd. formerly now Era Infra Engineering Ltd.

- Working since Sep 2008 to Oct 2009 date as a Sr. Purchase Executive at their project Indira Gandhi NTPC JhajharJharli 500 X 3 MW project cost 600 crores
- Working since Nov 2007 to Sep 2008 as a Sr. Purchase Executive at their project RVNL Palwal to Bhuteshwer third line project cost 80 crores.
- Working since September, 2006 to February, 2007 as a Sr. Purchase Executive at their project Bajaj Hindustan Sugar Mill Limited Gonda (U.P.) .Project cost 130 crores.
- Working Since December 2004 to August, 2006 as a Sr. Purchase Executive at Their project Galaxy Multiplex Ambala. Project cost 40 crores.

STRENGTH:-

- Disciplined, dedicated & hardworking with an ability to take responsibilities.
- Keen and quick learner with a high level of intelligence.
- Good team working ability.

ACADEMIC QUALIFICATION

- (i) Material Management from IIMT New Delhi in 2010.
- (ii) B.Com. from C.C.S. University Meerut in Year 2002.
- (iii) 12th passed from U.P. Board Allahabad in Year 1999.
- (iv) 10th passed from U.P. Board Allahabad in Year 1997.

PROFESSIONAL QUALIFICATION

1. One year course of Computer Application.

2. Course Contain:-

- Operating system : MS-Dos, Window-2000, Window-2007, Window XP
- Application : MS-Excel, MS-Power Point, MS-Access
- Others : Internet (E-mail, Browsing, Accessory)

AWARD AND RECOGNITION

Outstanding performer award for year 2015 and 2016 in Advent Construction LTD

PERSONAL DETAILS:-

Father's Name	:	Sh. Mohan Singh Rawat
Date of birth	:	06-12-1981
Present Address	:	Delhi
Nationality	:	Indian
Category	:	General
Religion	:	Hindu
Sex	:	Male
Language Known	:	Hindi & English

DECLARATION: I hereby declare that the above information is correct to the best of my knowledge and belief.

Date...
Place.....

(KULDEEP SINGH RAWAT)