

Kailash Chand

H.No.-A64, Chawla Colony, Ballabgarh-121004

District: FARIDABAD (H.R)

Mobile: +91-9810807333

Email: kailash.singhal04@gmail.com

OBJECTIVE: -Quest to work in a real professional and competent atmosphere involving my enthusiasm aided with my efforts, contributing to the growth of the organization.

EMPLOYMENT CHRONICLE



M/s Max Healthcare Limited
April, 2015 to Till date (formerly known as jaypee Healthcare limited)
Noida (Uttar Pradesh)

Position Held: Manager (Supply Chain & Vendor Management).

Key Job Responsibilities:

- Responsible to source, negotiate and procure material from Vendors.
- Floating RFQs to competitive vendors and getting quotations from them.
- Preparing Techno-commercial comparative statement.
- Making capital & consumable purchase orders, Service Orders in SAP, AMC'S, approval notes.
- Negotiation with the vendors on different terms & conditions
- Budgeting and forecasting Month wise / Quarterly / Yearly.
- Forwarding Payment request of the vendors to accounts department.
- Preparing a tracker of all Purchase Orders/Advance payment and maintaining a master file.
- Coordinating with user department for any queries.
- Interaction with suppliers for timely delivery of materials.
- Resolve supply, quality, service and invoicing issues with vendors.
- Forwarding Payment request of the vendors to accounts department
- Evaluate supplier performance based on quality standards, delivery time & best prices and ensure all the criteria are met according to the organizational requirements and expectation.
- Analyze user requirements & issues and provide the best fit solution, while maintaining the integrity of existing applications.
- Undertake any other ad-hoc duties as assigned.

Company Profile:

M/s MAX Healthcare Limited (Formerly known as Jaypee Healthcare Limited) at Noida is the flagship hospital of the Jaypee Group, which heralds the group's noble intention to enter the healthcare space. This hospital has been planned and designed as a 1200 bedded tertiary care multi-speciality facility and has commissioned 525 beds in the first phase. The Jaypee Hospital is constructed across a sprawling twenty-five acre campus in Sector 128, Noida which is easily accessible from Delhi, Noida and the Yamuna Expressway.



M/s Jaiprakash Associates Limited.
February, 2008 to march, 2015

Noida (Uttar Pradesh)



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Position Held: Purchase officer (Purchase)

Company Profile:

M/s Jaiprakash Associates Ltd Named as "Jaypee Group" is involved in Cement Production, Real Estate, Power, Fertiliser & consumer goods etc. The Jaypee Group is a well-diversified infrastructural industrial conglomerate in India. Over the decades it has maintained its salience with leadership in its chosen line of businesses - Engineering and Construction, Cement, Private Hydropower, Hospitality, Real Estate Development, Expressways and Highways. The group has been discharging its responsibilities to the satisfaction of all its shareholders and fellow Indians, summed by its guiding philosophy of "Growth with a Human Face".



M/s Sanden Vikas (India) Pvt. Ltd
February 2008

June 2007 to

Faridabad (Haryana)

Position Held: Engineer-Material

Company Profile:

M/s Sanden Vikas (I) Pvt.Ltd. is a joint venture of Sanden Corp-Portion, Japan and Vikas group India, The Company is TS -16949 & ISO 14001 certified and is the leading manufacturer of automotive air conditioning systems for almost all leading car manufacturers like Maruti Udyog Ltd.(Alto, Versa) Honda Seil Car (I) Ltd, General Motor India Ltd. (Corsa), Tata Motor (Sumo), Fiat India Ltd.(Palio, Sigma), Mahindra &Mahindra (Bolero), Hindustan Motors (Ambassador, Contessa)



M/s Indication Instruments Limited
June 2007

October 2004 to

Faridabad (Haryana)

Position Held: Engineer-Purchase

Company Profile:

M/s Indication Instruments Limited is TS-16949 certified and is a leading manufacturer of Automotive Dashboard Instruments for all type of vehicles. Its product range includes Speedometer, Pressure Gauge, Electronic RPM Meter, Temperature Gauge, Fuel gauge, Warning Light, Pressure Sensor, Tank unit etc. Supplying all major OEM's in India & Export in about 28 countries.



M/s Auto Ignition Limited
September 2004

October 1998 to

Faridabad (Haryana)

Position Held: Supervisor-Purchase

Company Profile:

M/s Auto Ignition Limited is TS-16949 certified and is a joint venture with Prestolite Electric Incorporated of USA and UK to manufacturer heavy duty Starter Motor & Alternator. The Principal customers are M&M Ltd., Hindustan Motor Ltd., Eicher Tractor Ltd. ,HMT,Punjab Tractor Ltd., Tafe, Kirloskar Oil engine Ltd.,Sonalika Tractor Ltd.Telco. The Principal customers are M&M Ltd., Hindustan Motor Ltd. Punjab tractor Ltd., Bajaj Tempo Ltd., Sonalika Tractor Ltd., Escort Ltd.



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TECHNICAL QUALIFICATION

- B.Tech Mechanical in 2012- from RVD University.
- 3 Years DIPLOMA-ELECTRICAL ENGG in the Year 1998 – from State Board of Tech Education HARYANA.

ACADEMIC

- 12th from Board of School Education, Bhiwani, HARYANA with 60% marks.
- 10th from Board of School Education, Bhiwani, HARYANA with 63% marks.

Computer Proficiency:-

Highly proficient with Computer Packages like Microsoft Excel, Word Project (MS-Office).

Personal Details

Father Name: Sh. Tirlok Chand
Date of Birth: 04th December 1976
Gender: Male.
Passport No. :
Languages Known: Hindi, English.

Certification:

I hereby declare that all the statements made by me in the application are true and complete to the best of my knowledge and belief and nothing has been concealed or suppressed.

Date: 25-مارس-26

Place: Faridabad

(Signature)



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